

SIGNING A DATA LICENSE AGREEMENT FROM MLS GRID

Follow the steps below to sign a data license agreement between your data consumer, your brokerage, and receive approval from the MLS.

DATA CONSUMER REGISTRATION

1. Your Data Consumer will need to register for a MLS Grid account and create a data subscription for their product prior to sending you a data license request email.

NOTE: If your brokerage is providing in-house technical service, your brokerage will need to follow the instructions in the Data Consumer Access Guide to create an account. If your brokerage is providing in-house technical service, the brokerage will function as your “Vendor” organization for the purpose of a [Data License Agreement](#).

RECEIVE EMAIL FROM MLS GRID

1. Your Data Consumer will send an email through MLS Grid to you. The email will arrive from notify@mlsgrid.com.
2. Click the [Take Me To The MLS Grid](#) button at the bottom of the email to activate the secure link.
3. Once you are on the MLS Grid website, you will be prompted to review how the MLS data will be used and where it will be displayed:

License Request Setup - General Information

To complete the data license agreement with MLS Grid, please verify the information submitted by your vendor below. If changes need to be made, please contact your Vendor.

The data will be used:

On a Website

Website URL

www.mglistings.com

Next >

SIGNATURES AND MLS APPROVAL

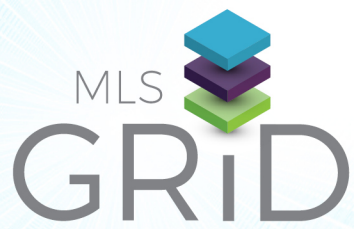
1. Please review the [Data License Agreement](#). When you are ready to sign, click [Sign & Accept](#).
2. You will need to enter your Full Name (no nicknames or shortened names will be accepted), your Brokerage Name, confirm the signature date, and provide Contact Information. Once complete, click [Digitally Sign](#):

Sign & Accept
×

All fields are case sensitive. Please enter the name of the Brokerage and Broker for this license.

Brokerage Name	<input type="text" value="Brokerage Name Inc"/>		
Your Name	<input type="text" value="John Smith"/>		
Member MLS ID	<input type="text" value="123456789"/>		
Office MLS ID	<input type="text" value="123456789"/>		
Date	<input type="text" value="02/21/2023"/>		
Contact Information			
Name	<input type="text" value="Janet Smith"/>		
Phone	<input type="text" value="801-333-3333"/>	Email	<input type="text" value="jan.smith@vendororg.com"/>
Address 1	<input type="text" value="111 South Main St."/>		
Address 2	<input type="text" value="Suite 101"/>		
City	<input type="text" value="Chicago"/>	State	<input type="text" value="IL"/>
		Zip	<input type="text" value="10111"/>

NOTE: To sign the [Data License Agreement](#) you must input the requested information exactly as the data consumer entered it into the MLS Grid system. If the information does not match, the system will not accept the digital signature.



APPROVAL OF LICENSE REQUEST

1. Once all signatures are on the [Data License Agreement](#), your MLS will be notified of the data license request.
2. Once your MLS reviews and approves the data license request, your Data Consumer will be notified that they may begin providing service to you.